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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held at Longridge Cricket Club, Chipping Lane, Longridge, 19th January 2022.

Present: Cllr. B. Dalgleish-Warburton

Cllr. R. Adamson

Cllr. S. Ashcroft

Cllr. R. Beacham

Cllr. H. Gee

Cllr. D. Jackson

Cllr. L. Jameson

Cllr. D. Little

Cllr. S. Rainford

Cllr. N. Stubbs

Anna Crouch (Acting Town Clerk)

Lancashire County Council Cllr Rupert Swarbrick

+ 1 observer

**Min 0579 Mayor's Welcome**

Cllr Dalgleish-Warburton welcomed everyone to the meeting.

**Min 0580 Apologies Received**

Cllr J. Rogerson (personal commitments)

**Min 0581 Declarations of Interests**

Cllr H. Gee – Agenda item 14

Cllr. S. Rainford – Ribble Valley Borough Council and Civic Hall

**Min 0582 Public Time**

**The meeting closed at 7.04pm.**

Lancashire County Council (LCC) Councillor Rupert Swarbrick spoke about the LCC Local Member Grant Scheme. County Councillors will have an initial budget of £500 for grants handed out in their electoral division between January and March 2022. From April 2022, the annual Local Member Grant budget for each county councillor will be £2,000 for each financial year.

Cllr Swarbrick also presented a paper to the Council suggesting potential solutions to residents’ concerns about parking issues which arise when Sunday football matches are played on the playing field at Mardale Road, Longridge.

**The meeting re-opened at 7.19pm. Cllr Rupert Swarbrick left the meeting.**

**Min 0583 Approval of Minutes**

**It was resolved** to sign the Minutes of the meeting of the 8th December 2021, as an accurate record.

**Min 0584 Consideration of Planning & Licence Applications**

**3/2021/1239 - Alston Lane Catholic Primary School** Preston Road Longridge PR3 3BJ - Replacement of existing freestanding timber canopy with new larger freestanding steel canopy with polycarbonate sheets to early years classroom external area.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1251 - Beacon Fell View Caravan Park** Higher Road Longridge PR3 2TF - Removal of condition No 2, of planning application 3/1989/0820, to bring the holiday occupancy period for this element of the holiday park into line with that granted under reference 3/2018/0588.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1258 - Park View Fleet Street** Longridge PR3 3ED - Proposed side extension to form garage, less than half width of existing house.Certificate of Lawfulness.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1272 - 12 Bowland Close** Longridge PR3 3TU - Proposed rear dormer extension, single storey rear extension and 2 storey side extension.

Providing neighbours are consulted Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1016 - Brows Barn The Brows Farm Higher Road** Longridge PR3 2YX - Proposed change of use from office hub to dwelling. Resubmission of 3/2021/0445

**Council requested** that the decision be deferred until the next Council Meeting. Ribble Valley Borough Council (RVBC)to be contacted for an explanation as to why an Applicant Support Statement in respect of the above application was not attached to the RVBC website when the initial consultation was done.

**3/2021/1232 - Cuckoo Hall Higher Road** Longridge PR3 2YX

Prior notification for erection of 2 no. buildings - one secure for machinery and plant and feeds the other for lambing and calving Agricultural determination

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**Min 0585 Developing Action Plans for the 3 Retail Areas in the Ribble Valley**

**Council noted** the verbal report on the meeting held with John Anderson of Ark Consulting. Ark Consulting to be contacted to ask for terms of reference. Director of Economic Development and Planning at RVBCto be contacted again to request a meeting to discuss developmental plans for Longridge with the Council and LCC Cllr Rupert Swarbrick.

**Min 0586 Rural/Market Town Group (RMTG) Representatives**

**Council discussed and agreed** two Councillors to be assigned as Rural Market Town Group representatives. Two Councillors were also assigned as deputies. Meeting dates to be provided.

**Min 0587 Succession of Mayor and Deputy Mayor 2022/23**

**Council discussed** current procedure for appointing the Town Mayor. Procedure to be evaluated and reviewed before next Council Meeting when the Mayor and Deputy will be agreed.

**Min 0588 Budget Committee**

a) Grant application - Longridge Cricket Club

**Council discussed** theBudget Committee's recommendations and agreed to a grant of £1,000 to pay towards the upgrading of the club’s security systems.

b) Review of Accounting System

**Council discussed and agreed** the Budget Committee's recommendation on purchasing an accounting package. A decision on purchasing a bookings package for the Station Buildings meeting room to be deferred.

**Min 0589 Registration of Council Ownership of The Station Building - Land Registry**

**Council discussed and agreed** that the Estates Executive Committee contact the Council’s solicitors and authorise registration of The Station Building with the Land Registry.

**Min 0590 Banking Provision in Longridge**

**Council discussed** closure of bank branches in Longridge. Banks to be approached about providing accessible mobile services to Longridge.

**Min 0591 Finance**

**The following were approved for payment:**

a. TPCS - £47.15 (landline/broadband bill - 13.12.21-12.01.22)

b. Rosemary Glen - £1,041.56

c. Dinsdale Moorland - £7,924.80 (50% of works on Written Stone Lane. Part of 106 monies held by Ribble Valley Borough Council andto be reimbursed by them)

d. Terry Lewis - £100 (November)

e. Harry Gee - £104.40 (LEG Wheelie Bins - Minute 0557)

f. Longridge Civic Hall - £112.50 (Hire of hall Remembrance Sunday)

g. Earth Anchors - £1,170.00 (Replacement Longridge Town Council notice board)

**Council authorised the following retrospective payments :**

a. PKF Littlejohn LLP - £480.00 (External Auditor Report yr ended 31 March 2021)

b. HMRC - £382.20 (Tax Quarter 3)

**Council noted the following direct debits** (for information only)**:**

a. Salary - £718.02 (December)

b. Electric Bill - £608.32 (05.11.21 - 10.12.21)

c. Hygiene Bins Station Buildings - £61.34 (November)

d. Gas Bill - £730.45 (25.09.21 - 21.12.21)

***It was agreed in view of the confidential nature of the following item to be discussed that the Council exclude the public/press from the meeting.***

**Observer left the meeting at 8.40pm**

**Min 0592 Old Station Cafe Lease**

**Council noted and discussed** verbal updates**.**

**Min 0593 Scheduled Date of Next Meeting**

The next Council Meeting will be held on Wednesday 9th February 2022